

**NICMAR**

**NATIONAL INSTITUTE OF CONSTRUCTION  
MANAGEMENT AND RESEARCH**

**SCHOOL OF DISTANCE EDUCATION**

**APPLICATION FORM**

**Instructions to Candidates**

1. Fill the forms in your own handwriting.
2. No column should be left blank in any Form.
3. All candidates are required to fill the following :
  - i. Form I - Bio-data Sheet
  - ii. Sponsored candidates should have Form II (Sponsorship Form) duly filled in by sponsoring authority and submit along with the application.
4. On the Acknowledgement Card, write your address on the reverse and affix a Rs.5/- postal stamp.
5. Enclose a self addressed envelope (25 cm x 12 cm) bearing Rs. 5/- postal stamp.
6. All forms duly filled in along with the enclosures (i.e. attested copies of certificates & mark-sheets of SSC, HSC & Degree/Diploma and one passport size & one stamp size photograph), and a DD of Rs. 1103/- in favour of "**NICMAR-SODE**" payable at Pune should be sent by Registered Post to:

**The Dean-SODE  
NATIONAL INSTITUTE OF CONSTRUCTION  
MANAGEMENT AND RESEARCH  
25/1, Balewadi  
N.I.A. Post Office  
Pune - 411 045.  
Tel : 27292671/27292512 Extn.: 202 / 223 / 65103208  
Fax: (020) 27291057.  
E-mail : code@nicmar.ac.in**

NATIONAL INSTITUTE OF CONSTRUCTION  
MANAGEMENT AND RESEARCH

**NICMAR**

**SCHOOL OF DISTANCE EDUCATION**  
Application for Admission to  
**Graduate Programme in Concrete Technology,  
Waterproofing and Repair Management (GP CTWRM)**

*Affix Passport  
Size  
Photograph*

**A. BIO-DATA SHEET**

1.	Name	..... Surname      Given Name      Middle Name																		
2.	Date of Birth	<table border="1"> <tr><td> </td><td> </td></tr> <tr><td>Day</td><td> </td></tr> </table>			Day		<table border="1"> <tr><td> </td><td> </td></tr> <tr><td>Month</td><td> </td></tr> </table>			Month		<table border="1"> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td colspan="4">Year</td></tr> </table>					Year			
Day																				
Month																				
Year																				
3.	Sex	<table border="1"> <tr><td>Male</td><td> </td></tr> </table>	Male		<table border="1"> <tr><td>Female</td><td> </td></tr> </table>	Female														
Male																				
Female																				
4.	Present Address (for correspondence)	..... ..... ..... Tel.:..... E-mail:.....																		
5.	Permanent Address	..... ..... ..... Tel.:..... E-mail:.....																		
6.	Marital Status	<table border="1"> <tr><td>Married</td><td> </td></tr> </table>	Married		<table border="1"> <tr><td>Unmarried</td><td> </td></tr> </table>	Unmarried														
Married																				
Unmarried																				
7.	Father's Name	.....																		
8.	What is your father's/ guardian's profession?	.....																		
9.	What is your present occupational status?	<table border="1"> <tr><td>Student</td></tr> </table>	Student	<table border="1"> <tr><td>Employee</td></tr> </table>	Employee	<table border="1"> <tr><td>In between studies &amp; job</td></tr> </table>	In between studies & job													
Student																				
Employee																				
In between studies & job																				
10.	Are you employed ?	<table border="1"> <tr><td>Yes</td><td> </td></tr> </table>	Yes		<table border="1"> <tr><td>No</td><td> </td></tr> </table>	No														
Yes																				
No																				
11.	Designation and postal address in the company	..... ..... .....																		
12.	If still a student, when do you expect your result to be declared?	.....																		
13.	How is your proficiency of English Language?	<table border="1"> <tr> <td><b>Spoken:</b></td> <td><i>Excellent</i></td> <td><i>Good</i></td> <td><i>Could be better</i></td> </tr> <tr> <td><b>Written:</b></td> <td><i>Excellent</i></td> <td><i>Good</i></td> <td><i>Could be better</i></td> </tr> </table>			<b>Spoken:</b>	<i>Excellent</i>	<i>Good</i>	<i>Could be better</i>	<b>Written:</b>	<i>Excellent</i>	<i>Good</i>	<i>Could be better</i>								
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<b>Written:</b>	<i>Excellent</i>	<i>Good</i>	<i>Could be better</i>																	

14. ACADEMIC QUALIFICATIONS							
Sr. No.	Examination	University/ Board	Month & year of passing	Class / Division	% of Marks obtained*	Institution	Encl. No.
i.	S.S.C./S.S.L.C. CBSE						
ii.	Higher Secondary/ Pre-University (10 + 2 std.)						
iii.	Bachelor's Degree in.....						
iv.	Any other Technical Diploma						
v.	Post Graduate Degree/Diploma in.....						
vi.	Any other Professional Qualifications						
* Class / % of marks as awarded by the concerned University							
14.	Medium of Instructions at :		School ..... College .....				
16.	What Languages (other than English)		Speak : ..... Read only : ..... Write only : .....				
<b>17. WORK EXPERIENCE</b> Please start from the present employer.							
Sr. No.	Name & Address	Date of		Designation	Last Gross Monthly pay	Nature of work	
		Joining	Leaving				
i.							
ii.							
iii.							
<b>18. Computer Proficiency</b>							
i.	Operating System	Windows / XP					
ii.	Project Mgmt.	<input type="text" value="Primavera"/> High Low Nil			<input type="text" value="MS Project"/> High Low Nil		
iii.	Office Mgmt.	<input type="text" value="MS Office"/> High Low Nil			<input type="text" value="Excel/Tally"/> High Low Nil		
iv.	Others	<input type="text" value="Internet"/> High Low Nil					

Write below your reasons of applying for this Programme, and about your career plans, ambitions, motivation, competencies, training needs, friends and non-friends etc. in 150 words.

I certify that the particulars given above are correct to the best of my knowledge and belief and my admission is liable to be cancelled in case of any discrepancy found later on.

I agree to abide by the rules and regulations as well as discipline of the Institute.

Place: ..... Signature of Applicant: .....

Date: ..... Name of Applicant: .....

No. of Enclosures: .....

FORM II

**NICMAR**

**NICMAR SCHOOL OF DISTANCE EDUCATION**

**SPONSORSHIP FORM**

**Graduate Programme in  
Concrete Technology, Waterproofing and Repair Management  
(GPCTWRM)**

Dean-SODE  
NICMAR  
Pune.

Sir,

We are pleased to sponsor Mr./Ms..... S/D/of  
.....for admission to the Programme of Studies  
..... at Pune. In case  
of the applicant is granted admission, we give the following undertaking:

- i. The applicant will be granted study leave for attending Regional Contact Classes and Exams.
- ii. We will pay all the tuition and other fees in respect of the candidate as per details given in the Prospectus for the Programme issued by the Institute.
- iii. During the course of his/her studies, the candidate will be paid full/part salary as admissible.

Name and address of the Company	Signature : .....
.....	Name : .....
.....	Designation: .....
.....	Place : .....